

2024 Hartford Strawberry Festival Food Vendor Application

Staff Only

Date: _____

Amount: _____

Number: _____

Scanned: _____

Business Name: _____

Contact Name: _____ Phone: _____ - _____ - _____

Street or PO Box: _____

City: _____ State: _____ Zip: _____

E-mail Address (required): _____

Nature of goods to be sold: _____

Were you a vendor last year / Do you want the same space? _____

Anticipated date & time of set-up: _____ Do you have Facebook: Yes No

I have read and understand and will abide with Strawberry Festival general information, procedures, rates and conditions.

By signing this application, I acknowledge that the festival is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until festival closing. I understand that by participating in the festival, I take full responsibility for anything that happens to myself or property. I agree NOT to hold the Greater Hartford Area Chamber of Commerce, its members, the City of Hartford, and/or city employees liable for accidents, loss or damage to myself or property.

Applicant Signature: _____ Date: _____

Please Print Name: _____

The above named has read and understands the general information, procedures and conditions and seeks admission as a concessionaire.

Name of company	# of spaces	Cost per space	Total enclosed	Requested spot
		X \$250		

Checks can be made out to **“Greater Hartford Area Chamber of Commerce”** and mailed with application to:
Greater Hartford Area Chamber of Commerce or pay by credit card.

Early payment—registration deadline-May 1, 2023
(After May 1st, registration is \$275.00 per space)

Strawberry Festival
P.O. Box 283
Hartford, MI 49057

Credit Card #: _____

Name on Card: _____

Exp. Date: _____ Total: _____ CVV: _____ Zip Code: _____

Signature: _____

Questions or additional information please contact: Patty Schroeder (269)621-5303 or email:
hartfordmichamber@gmail.com

Electric	# of spaces	Wattage required	Water	# of spouts required
Top Three Menu Items				
1.		2.		3.

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Health Permit requirement questions contact the Van Buren Co. Health Dept. (269) 621-3143. Temporary Food Service Applications and guidelines are available on our website: www.hartfordmichamber.org. Health permits must be obtained at least one month prior to the festival.

Application process: We accept food vendors until the event is full. This is the application; it does not guarantee acceptance. We will not process your fees unless you have been accepted. Once accepted, we will deposit your fees and send you a confirmation email.

Payment: We will not accept any applications without payment. Upon acceptance payments will be processed. Preferred form of payment is check, money order or credit card.

Cost: The cost of each vendor space is \$250.00 a booth. Booth definition= a cart, tent or truck.

Menu: Please provide us with your top 3 menu items. This information will be used for the purpose of deciding which vendor's applications will be accepted. The Strawberry Festival committee would like to see a variety of foods at our festival.

Beverage Policy: Food vendors may sell non-alcoholic beverages from their booth only.

Trash: There will be trash receptacles in the parking lot west of Ely Park. All trash from food vendors must be disposed of in Festival trash bins only. **Please do not use Family Dollar trash bins.**

Set up Times: This is a two-day festival: June 7 & 8 2024. Food Vendors will be able to set up from 5pm- 6:30pm on Thursday June 9, 2023 (Must be done by 6:30pm due to the concert in the park) and may open Friday & Saturday June 7 & 8, 2024 at 12noon. Please do not close your concession before 7PM or you may not be asked to come back the next year.

Power/ water: There are a limited number of electric and water hook ups. Please indicate on your application the total power needed and if you will need to hook up to water. **Due to safety concerns, you may not directly wire electric wires into the electric box. All electric wires must be plugged in with a pronged plug.**

Accepted applicants: All accepted food and beverage vendors will be required to meet or exceed all guidelines and requirements of the Van Buren County Health Department. A Copy of these guidelines is available on our website: www.hartfordmichamber.org.

Application check list:

_____ Application, complete with signature

_____ Check or money order made out to "Greater Hartford Area Chamber of Commerce" for a non-refundable fee

_____ Copy of food vendor's license and number if applicable

_____ Copy of insurance

Questions or additional information please contact: Patty Schroeder (269)621-5303 or email: hartfordmichamber@gmail.com

