

2026 Hartford Fall Festival Food Vendor Application

Staff Only

Date: _____

Amount: _____

Number: _____

Scanned: _____

Business Name: _____

Contact Name: _____ Phone: _____ - _____ - _____

Street or PO Box: _____

City: _____ State: _____ Zip: _____

E-mail Address (required): _____

Nature of goods to be sold: _____

Anticipated date & time of set-up: _____ Do you have Facebook: Yes No

I have read and understand and will abide with Hartford Fall Festival general information, procedures, rates and conditions.

By signing this application, I acknowledge that the festival is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until festival closing.

I understand that by participating in the festival, I take full responsibility for anything that happens to myself or property. I agree NOT to hold the Greater Hartford Area Chamber of Commerce, its members, the Hartford Public Library, and/or library employees liable for accidents, loss or damage to myself or property.

Applicant Signature: _____ Date: _____

Please Print Name: _____

The above named has read and understands the general information, procedures and conditions and seeks admission as a concessionaire.

Name of company	# of spaces	Cost per space	Total enclosed	Requested spot
		X \$100		

Checks can be made out to **"Greater Hartford Area Chamber of Commerce"** and mailed with application to:
Greater Hartford Area Chamber of Commerce or pay by credit card.

Greater Hartford Area Chamber of Commerce
P.O. Box 283
Hartford, MI 49057

Early payment—registration deadline-Sept. 1, 2026
(After Sept 1, 2026, registration is \$125.00/space)

Credit Card #: _____

Name on Card: _____

Exp. Date: _____ Total: _____ CVV: _____ Zip Code: _____

Signature: _____

Questions or additional information please contact: Kaitlan Trine (269) 986-4113 or email: kkeeder13@gmail.com website:

www.hartfordmichamber.org

Water	# of spouts required

Top Three Menu Items		
1.	2.	3.

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Health Permit requirement questions contact the Van Buren Co. Health Dept. (269) 621-3143. Temporary Food Service Applications and guidelines are available on our website: www.hartfordmichamber.org. Health permits must be obtained at least one month prior to the festival.

Application process: We accept food vendors until the event is full. This is the application; it does not guarantee acceptance. We will not process your fees unless you have been accepted. Once accepted, we will deposit your fees and send you a confirmation email.

Payment: We will not accept any applications without payment. Upon acceptance payments will be processed. Preferred form of payment is check, money order or credit card.

Cost: The cost of each vendor space is \$100.00 a booth. Booth definition= a cart, tent or truck.

Menu: Please provide us with your top 3 menu items. This information will be used for the purpose of deciding which vendor's applications will be accepted. The Hartford Fall Festival committee would like to see a variety of foods at our festival.

Beverage Policy: Food vendors may sell non-alcoholic beverages from their booth only. No glass bottles permitted.

Trash: There will be trash dumpsters in the library parking lot. All trash from food vendors must be disposed of in Festival trash bins only.

Set up Times: This is a two-day festival: **Sept. 26 & 27, 2026**. Food Vendors will be able to set up from 5:30pm- 7:30pm on Friday Sept. 25, 2026 and may open Saturday & Sunday Sept. 26 & 27, 2025 at 10am.

Power/ water: Electricity at this event will not be provided. All vendors who need electricity will have to provide their own generator. There will be limited water hook ups. Please indicate on your application if you will need to hook up to water.

Accepted applicants: All accepted food and beverage vendors will be required to meet or exceed all guidelines and requirements of the Van Buren County Health Department. A Copy of these guidelines is available on our website: www.hartfordmichamber.org.

Application check list:

_____ Application, complete with signature

_____ Check or money order made out to "Greater Hartford Area Chamber of Commerce" for a non-refundable fee

_____ Copy of food vendor's license and number if applicable

_____ Copy of insurance

_____ Water requirements

Questions or additional information please contact: Kaitlan Trine Call/Text (269) 986-4113 or email at Kkeeder13@gmail.com

Website: www.hartfordmichamber.org

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