

Hartford Strawberry Festival Food Vendor Rules

Event Information

Hartford Strawberry Festival

Dates: June 12 & 13, 2026

Location: **NEW LOCATION**

Hartford Public Library
12 Church St.
Hartford, MI 49057



Hosted by
The Greater Hartford Area
Chamber Of Commerce

Utilities & Site Notes

- No electric spots are available at this location. All food vendors must operate using their own generators.
- Limited water hookups are available on a first-come, first-served basis.

Vendor Fees & Registration

- **Food Vendor Fee:** \$250.00 per booth
 - *Booth definition:* A cart, tent, or food truck
- **Early Registration Deadline:** May 1, 2026
- **Late Registration Fee:** \$275.00 per booth (after May 1, 2026)

Application Process

- Food vendors will be accepted until the event is full.
- Submission of this application does not guarantee acceptance.
- Vendors will be notified of acceptance via email.

Payment Information

- Applications will not be accepted without payment.
- Upon acceptance, payments will be processed.
- Accepted forms of payment: (see vendor application for details)
 - Check
 - Money order
 - Credit card
- **Online Payment Option:**
 - Visit www.hartfordmichamber.org
- Click on the **Events Page** tab & then click on **buy ticket** on the Strawberry Festival Food Vendor box
- **Vendor application must still be emailed to:** hartfordmichamber@gmail.com

Set-Up & Operating Requirements

- Vendor spaces will be assigned:
 - Thursday, June 11, 2026 after 5:00 PM, or
 - Friday, June 12, 2026 at 7:00 AM
- **Do not arrive early.**
- Food vendor locations will be in the **library parking lot**.
- Vendors may begin selling:
 - Friday at 12:00 PM & Saturday at 10:00PM
- Vendors **must not close before 9:00 PM.**
 - Early closure may result in not being invited back the following year.

Festival Hours

- **Friday, June 12:** 12:00 PM – 9:00 PM
- **Saturday, June 13:** 10:00 AM – 9:00 PM

Menu Requirements

- Vendors must submit their **top three (3) menu items**.
- Menu information is used to determine vendor acceptance.
- The Festival Committee strives to offer a **wide variety of food options**.

Beverage Policy

- Vendors may sell **non-alcoholic beverages only**.
- **Glass bottles are strictly prohibited**.

Trash & Cleanliness

- Trash dumpsters will be provided on library property.
- **All vendor trash must be disposed of in Festival dumpsters only**.

Health Department Requirements

- All accepted vendors must meet or exceed requirements set by the **Van Buren County Health Department**.
- Health guidelines and Temporary Food Service Applications are available at:
 - www.hartfordmichamber.org
- **Health permits must be obtained at least one (1) month prior to the festival.**
- For health permit questions, contact:
 - Van Buren County Health Department
 - Phone: (269) 621-3143

Application Checklist

Please ensure all items are included:

- Completed application with signature
- Check or money order payable to **Greater Hartford Area Chamber of Commerce** (non-refundable)
- Copy of food vendor license and license number (if applicable)
- Copy of insurance

Contact Information

For questions or additional information, please contact:

Patty Schroeder - Hartford Strawberry Festival Chairperson

Phone: (269) 621-5303

Greater Hartford Area Chamber of Commerce

P.O. Box 283 Hartford, MI 49057

Email: hartfordmichamber@gmail.com

Website: www.hartfordmichamber.org

