

Hartford Strawberry Festival Food Vendor Rules

Event Information

Hartford Strawberry Festival

Dates: June 12 & 13, 2026

Location: *NEW LOCATION*

Hartford Public Library

12 Church St.

Hartford, MI 49057



Utilities & Site Notes

- **No electric spots are available** at this location. All food vendors must operate using their **own generators**.
- **Limited water hookups** are available on a **first-come, first-served basis**.

Vendor Fees & Registration

- **Food Vendor Fee:** \$250.00 per booth
 - *Booth definition:* A cart, tent, or food truck
- **Early Registration Deadline:** May 1, 2026
- **Late Registration Fee:** \$275.00 per booth (after May 1, 2026)

Application Process

- Food vendors will be accepted **until the event is full**.
- Submission of this application **does not guarantee acceptance**.
- Vendors will be notified of acceptance **via email**.

Payment Information

- Applications **will not be accepted without payment**.
- Upon acceptance, payments will be processed.
- Accepted forms of payment: (see vendor application for details)
 - Check
 - Money order
 - Credit card
- **Online Payment Option:**
 - Visit www.hartfordmichamber.org
- Click on the **Events Page** tab & then click on **buy ticket** on the Strawberry Festival Food Vendor box
- **Vendor application must still be emailed** to: hartfordmichamber@gmail.com

Set-Up & Operating Requirements

- Vendor spaces will be assigned:
 - **Thursday, June 11, 2026 after 5:00 PM**, or
 - **Friday, June 12, 2026 at 7:00 AM**
 - **Do not arrive early.**
 - Food vendor locations will be in the **library parking lot**.
 - Vendors may begin selling:
 - **Friday at 12:00 PM & Saturday at 10:00PM**
 - Vendors **must not close before 9:00 PM**.
 - Early closure may result in **not being invited back** the following year.
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Festival Hours

- **Friday, June 12:** 12:00 PM – 9:00 PM
 - **Saturday, June 13:** 10:00 AM – 9:00 PM
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Menu Requirements

- Vendors must submit their **top three (3) menu items**.
 - Menu information is used to determine vendor acceptance.
 - The Festival Committee strives to offer a **wide variety of food options**.
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Beverage Policy

- Vendors may sell **non-alcoholic beverages only**.
 - **Glass bottles are strictly prohibited**.
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Trash & Cleanliness

- Trash dumpsters will be provided on library property.
 - **All vendor trash must be disposed of in Festival dumpsters only.**
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Health Department Requirements

- All accepted vendors must meet or exceed requirements set by the **Van Buren County Health Department**.
 - Health guidelines and Temporary Food Service Applications are available at:
 - www.hartfordmichamber.org
 - **Health permits must be obtained at least one (1) month prior to the festival.**
 - For health permit questions, contact:
 - Van Buren County Health Department
 - Phone: (269) 621-3143
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Application Checklist

Please ensure all items are included:

- ☐ Completed application with signature
 - ☐ Check or money order payable to **Greater Hartford Area Chamber of Commerce** (non-refundable)
 - ☐ Copy of food vendor license and license number (if applicable)
 - ☐ Copy of insurance
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Contact Information

For questions or additional information, please contact:

Patty Schroeder - Hartford Strawberry Festival Chairperson

Phone: (269) 621-5303

Greater Hartford Area Chamber of Commerce

P.O. Box 283 Hartford, MI 49057

Email: hartfordmichamber@gmail.com

Website: www.hartfordmichamber.org

